

English Grammar

الملخص الكامل

لأهم قواعد

اللغة الانجليزية

Personal Pronouns الضمائر الشخصية

Personal Pronouns		Possessive Adjectives and Pronouns		Reflexive Pronouns
Subject form الفاعل	Object form المفعول به	possessive adjective صفات الملكية	possessive pronoun ضمائر الملكية	الضمائر الانعكاسية
I	me	my	mine	myself
you	you	your	yours	مفرد yourself
he	him	his	his	himself
she	her	her	hers	herself
it	it	its	its	itself
we	us	our	ours	ourselves
you	you	your	yours	جمع ourselves
they	them	their	theirs	themselves

Examples:

أمثلة:

My house is on the corner.	I saw her book on your table.
The house on the corner is mine.	His hair is longer than hers.
He wants to borrow my book.	My dog is better than their dog.
We liked that movie, it was really funny.	The kids are yours, mine, and ours.
I so appreciated his helping out.	Whose book is on our desk?
I made it for you and me.	They are my birds. I like them.
Their mocking of him was inappropriate.	The house is theirs and its paint is flaking.
She gave me her book.	Is his car really that fast?
It is not difficult. I can answer it by myself.	The money was really theirs not yours.
Did you write your homework yourself?	We shall finally have what is rightfully ours.
Write your homework yourselves.	Their mother gets along well with yours.
We can paint the kitchen ourselves.	Your cat is pretty. Its eyes are blue.
I made the cake myself.	What's mine is yours, my friend.
They painted their house themselves.	Never underestimate one's value to his family.
Ali solved the problem himself.	Their singing inspired us very much.
John made himself pancakes for breakfast.	It is your cat. The cat is yours.
My mom made this dress herself.	My house is smaller than his.
The teacher read all of the essays himself.	I appreciate your understanding of the matter.

الإختصارات و الإملاء Abbreviations and spelling

الإختصارات Abbreviations			الإملاء Spelling		
الرقم	Long form	Short form	الرقم	Combine the following.	
1	are not	aren't	1	country + s =	countries
2	is not	isn't	2	family + s =	families
3	were not	weren't	3	city + s =	cities
4	was not	wasn't	4	wife + s =	wives
5	do not	don't	5	wolf + s =	wolves
6	does not	doesn't	6	thief + s =	thieves
7	did not	didn't	7	go + s =	goes
8	I am	I'm	8	fax + s =	faxes
9	he is - he has	he's	9	watch + s =	watches
10	she is - she has	she's	10	wish + s =	wishes
11	I have	I've	11	glass + s =	glasses
12	I had - I would	I'd	12	fez + s =	fezzes
13	we are	we're	13	lie + ing =	lying
14	you are	you're	14	tie + ing =	tying
15	they are	they're	15	die + ing =	dying
16	cannot	can't	16	live + ing =	living
17	September	Sept.	17	make + ing =	making
18	Doctor	Dr.	18	travel + ed =	travelled
19	Let us	Let's	19	swim + ing =	swimming
20	television	TV	20	hot + est =	hottest
21	Mister	Mr.	21	use + full =	useful
22	Wednesday	Wed.	22	beauty + full	beautiful
23	Thursday	Thurs.	23	try + ed =	tried
24	will not	won't (شاذة)	24	study + ed =	studied
25	shall not	shan't (شاذة)	25	pay + ed =	paid (فعل شاذ)

النفي Negation

1- مع الأفعال المساعدة الآتية نستخدم not ونضعها بعد الفعل المساعد:
am -is -are-was-ere-has-have- had-can-could-will-
would-shall-should- must-may- might

Ex. - He can swim .

He can not swim . (can't) (Make negative)

They are playing.

They are not playing . (aren't)

2- مع فعل مضارع آخره حرف (s) نستخدم (doesn't) قبل الفعل ونحذف ال (s).

Ex. Ali plays football .

Ali doesn't play football .

3- مع فعل مضارع ليس آخره (s) نستخدم (don't) قبل الفعل ولا نحذف شيئاً.

Ex. I go to the club .

I don't go to the club.

4- مع فعل ماضي نستخدم (didn't) قبل الفعل ونعيد الفعل للمصدر.

Ex. She cooked lunch.

She didn't cook lunch.

I bought some books.

I didn't buy any books.

5- مع الكلمات (always – usually – sometimes) نحذف الكلمة نفسها ونضع never بدلاً منها ولا نحذف ال (s)

Ex. She always gets up late .

She never gets up late .

يملك (To have) The Verb

(have – has) → had	المضارع البسيط	الماضي البسيط	التصريف الثالث	المستمر
I – you- we - they	have	had	had	having
he - she - it	has	had	had	having

have - has

السؤال	الإثبات	النفي
Do you have a car?	I have a car.	I don't have a car.
Do they have a car?	They have a car.	They don't have a car.
Do we have a car?	You have a car.	You don't have a car.
Do the boys have a car?	The boys have a car.	The boys don't have a car.
Does he have a car?	He has a car.	He doesn't have a car.
Does she have a car?	She has a car.	She doesn't have a car.
Does Ali have a car?	Ali has a car.	Ali doesn't have a car.

have got - has got

السؤال	الإثبات	النفي
Have you got a car?	I have got a car.	I haven't got a car.
Have they got a car?	They have got a car.	They haven't got a car.
Have we got a car?	You have got a car.	You haven't got a car.
Have the boys got a car?	The boys have got a car.	The boys haven't got a car.
Has he got a car?	He has got a car.	He hasn't got a car.
Has she got a car?	She has got a car.	She hasn't got a car.
Has Ali got a car?	Ali has got a car.	Ali hasn't got a car.

بعض يجب Have to

Do you have to go?	السؤال	I have to go.	الإثبات	I don't have to go.	النفي
Does he have to go?		He has to go.		He doesn't have to go.	
Did she have to go?		She had to go.		She didn't have to go.	

Irregular Verbs

الأفعال الشاذة

No.	Meaning	Infinitive	Simple past	Past Participle	No.	Meaning	Infinitive	Simple past	Past Participle
	المعنى	المصدر المضارع البسيط	الماضي البسيط	التصريف الثالث		المعنى	المصدر المضارع البسيط	الماضي البسيط	التصريف الثالث
1	يبدأ	begin	began	begun	21	يترك	leave	left	left
2	يكسر	break	broke	broken	22	يعير	lend	lent	lent
3	يبني	build	built	built	23	يضيع	lose	lost	lost
4	يشترى	buy	bought	bought	24	يصنع	make	made	made
5	يمسك	catch	caught	caught	25	يركض	run	ran	run
6	يأتي	come	came	come	26	يقول	say	said	said
7	يعمل	do	did	done	27	يرى	see	saw	seen
8	يسوق	drive	drove	driven	28	يجلس	sit	sat	sat
9	يأكل	eat	ate	eaten	29	ينام	sleep	slept	slept
10	يسقط	fall	fell	fallen	30	يتكلم	speak	spoke	spoken
11	يجد	find	found	found	31	يسرق	steal	stole	stolen
12	يطير	fly	flew	flown	32	يسبح	swim	swam	swum
13	يحصل	get	got	got	33	يأخذ	take	took	taken
14	يعطي	give	gave	given	34	يخبر	tell	told	told
15	يذهب	go	went	gone	35	يلبس	wear	wore	worn
16	يسمع	hear	heard	heard	36	يفوز	win	won	won
17	يضرب	hit	hit	hit	37	يكتب	write	wrote	written
18	يؤذي	hurt	hurt	hurt	38	يكون	am - is	was	been
19	يحفظ	keep	kept	kept	39	يكونوا	are	were	been
20	يعرف	know	knew	known	40	سوف	will	would	-----

يكون (To be) The Verb

The forms of the verb (to be)

be	المضارع البسيط	الماضي البسيط	التصريف الثالث
	am – is - are	Was - were	been
الأزمنة	الضمير	الصفة	الأمثلة
Base form المصدر	Pronouns	be	It can <u>be</u> simple.
المضارع البسيط Simple Present	I	am	I <u>am</u> here.
	You	are	You <u>are</u> here.
	He/She/It	is	She <u>is</u> here.
	We	are	We <u>are</u> here.
	They	are	They <u>are</u> here.
الماضي البسيط Simple Past	I	was	I <u>was</u> here.
	You	were	You <u>were</u> here.
	He/She/It	was	She <u>was</u> here.
	We	were	We <u>were</u> here.
	They	were	They <u>were</u> here.
المستقبل البسيط Simple Future	I	will be	I <u>will be</u> here.
	You	will be	You <u>will be</u> here.
	He/She/It	will be	She <u>will be</u> here.
	We	will be	We <u>will be</u> here.
	They	will be	They <u>will be</u> here.
Progressive form	الأزمنة المستمرة	being	He is <u>being</u> taken to school by bus.
Perfect form	الأزمنة التامة	been	It has <u>been</u> done.

في المبني للمجهول: The verb (to be) in passive Voice:

1 - تضع	(is) للمفرد و (are) للجمع	للمضارع البسيط .
2 - تضع	(was) للمفرد و (were) للجمع	للماضي البسيط .
3 - تضع	(be)	بعد (to - shall - should - must - may- might - will - would - can - could)
4 - تضع	(been)	بعد (have – has – had)
5 - تضع	(being)	بعد (were - was – are - is - am)

TENSES الأزمنة

القاعدة	الكلمات الدالة	أمثلة
المضارع البسيط Simple Present I - You - We - They = V.1 He - She - It = V + s	always - usually - often sometimes - never every.../day/year/summer.	I always go to work at seven clock. She usually cooks nice meals. Ahmed writes his homework everyday .
المضارع المستمر Present Continuous I = am + V. + ing You - We - They = are + v + ing He - She - It = is + V+ ing	now - look - listen at the moment at the present time	I am studying English now. They are watching at the moment. Look ! the boy is playing with the knife .
المضارع التام Present Perfect I - You - We - They = have + V.3 He - She - It = has + V.3	already - just - yet recently - never - ever	I haven't finished my homework yet . They have just gone to the market. Ali has not come yet .
المضارع التام المستمر Present Perfect Cont. I - You - We - They = have been + V + ing He - She - It = has been + V + ing	for - since	I have been working here since 2002. He has been living in Kuwait for ten years.
الماضي البسيط Simple Past V.2 = played went	yesterday - ago - once in the past - last... This morning - in 2012	Ali bought a new car three days ago . We played tennis last Friday .
الماضي المستمر Past Continuous You - We - They = were + V + ing I - She - He - It = was + V + ing	While - When - as	When the bell rang , we were studying . While I was playing football , I fell down.
الماضي التام Past Perfect had + V.3	after - before - until as soon as - when	He had booked a room before he traveled to London . After I had written my homework I went out.
المستقبل البسيط Future Simple will + V.1	tomorrow - soon - shortly in the future - in 2020 this evening - next ...	I will travel to London next year. We will go to the club tomorrow
المستقبل التام Future Perfect will have + V.3	by this... by the end of...	By the end of this month we will have finished all the exams.

قاعدة If

- 1- If you **study** hard , you **will pass** the exam .
 If she **studies** hard , she **will pass** the exam. ← **will + V1** مع المضارع البسيط تأخذ
- 2- If you **studied** hard , you **would pass** the exam. ← **would + V1** مع الماضي البسيط تأخذ
- 3- If you **had studied** hard , you **would have passed** the exam . ← **would have + V3**. مع الماضي التام تأخذ
 The driver **would have avoided** the accident if he **had been** more careful.

Regular Verb الأفعال النظامية

No.	Meaning	Infinitive	Simple past	Past Participle	6555 1170 بوتيل	Meaning	Infinitive	Simple past	Past Participle
	المعنى	المصدر المضارع البيسط	الماضي البيسط	التصريف الثالث		المعنى	المصدر المضارع البيسط	الماضي البيسط	التصريف الثالث
1	يعجب ب	admire	admired	admired	22	يقفل	lock	locked	locked
2	يصل	arrive	arrived	arrived	23	يُحرك	move	moved	moved
3	يُتوسل	beg	begged	begged	24	يقح	open	opened	opened
4	يحجز	book	booked	booked	25	يحزم	pack	packed	packed
5	يمضغ	chew	chewed	chewed	26	يرسم	paint	painted	painted
6	ينظف	clean	cleaned	cleaned	27	يلعب	play	played	played
7	يغلق	close	closed	closed	28	يُصلي	pray	prayed	prayed
8	يبرد	cool	cooled	cooled	29	يوعد	promise	promised	promised
9	يصرخ	cry	cried	cried	30	يسحب	pull	pulled	pulled
10	يوصل	deliver	delivered	delivered	31	يدفع	push	pushed	pushed
11	يثير	excite	excited	excited	32	يسابق	race	raced	raced
12	يُتِم	finish	finished	finished	33	يبدل	replace	replaced	replaced
13	يغمر	flood	flooded	flooded	34	يتدفق	rush	rushed	rushed
14	يطوي	fold	folded	folded	35	توبخ	scold	scolded	scolded
15	يتَهَيَّه	giggle	giggled	giggled	36	يتنهَّد	sigh	sighed	sighed
16	يُلمع	glitter	glittered	glittered	37	يبتسم	smile	smiled	smiled
17	يسخن	heat	heated	heated	38	يبدأ	start	started	started
18	يُصيد	hunt	hunted	hunted	39	يسافر	travel	travelled	travelled
19	يُقدم	introduce	introduced	introduced	40	يُؤخِّد	unite	united	united
20	يقبل	kiss	kissed	kissed	41	يزور	visit	visited	visited
21	يضحك	laugh	laughed	laughed	42	يعمل	work	worked	worked

الكلام المنقول Reported Speech

- ◀ في الكلام المنقول نحول القريب إلى بعيد، ونحول الأفعال المساعدة من الحاضر إلى الماضي .
- ◀ نحول المتكلم إلى غائب.
- ◀ لا يأتي الكلام المنقول بصيغة السؤال أبداً.
- ◀ إليك هذا الجدول بأهم التغيرات:

الكلام المباشر Direct Speech	الكلام المنقول Reported	الأمثلة Examples
I →	he – she	" I am reading English now. " All said (that) he was reading English then .
you →	I- me – us	
we →	they	" We have won a prize " They said (that) they had won a prize.
my →	his - her	
our →	their	" I will travel with my father to London." He said he would travel with his father to London.
am – is →	was	
are →	were	" I can do my homework alone." Mary said(that) she could do her homework alone.
will →	would	
can →	could	" I will give you this book tomorrow ." he would give me that book the following day.
have – has →	had	
this →	that	" Don't speak up here ." The teacher ordered us ,not to speak up there.
here →	there	
now →	then	" We visited the zoo yesterday "
tomorrow →	the day after	They had visited the zoo the day before .
yesterday →	the day before	
today →	that day	" You are having an exam today." We were having an exam that day.
open (فعل أمر) →	to open (to تصريف)	" Open the window." He ordered me to open the window.
don't →	not to	
do- does -did →	If	" Do you speak English?" He asked me if I spoke English.
المضارع البسيط →	الماضي البسيط	
الماضي البسيط →	ماضي تام had+ V3	" Where do you live ?" He asked me where I lived.
صيغة السؤال →	صيغة الجواب	

المقارنة Comparison

(المقارنة بين أكثر من 2 Superlative) & (المقارنة بين 2 Comparative)

للمصفات ذات المقطع الواحد

بدون إضافة as نفس الصفة as	للمقارنة بين 2 er إضافة	للمقارنة بين أكثر من 2 est إضافة
as fast as	faster than	the fastest
as big as	bigger than	the biggest
as heavy as	heavier than	the heaviest

للمصفات ذات المقطعين أو أكثر

as نفس الصفة as	استخدم more than	استخدم the most
as modern as	more modern than	the most common
as common as	more common than	the most modern
as beautiful as	more beautiful than	the most beautiful
as important as	more important than	the most important

المصفات الشاذة

Irregular Adjectives (comparative & superlative)

Adjective	Comparative	Superlative	Example
good	better	the best	Sara is the best girl at school.
well (healthy)	better	the best	fruit is better than sweets.
bad	worse	the worst	He is the worst driver I've ever seen.
a little	less	the least	Food is less important than water.
much - many	more	the most	Water is the most important thing in life.
far	further	the furthest	My house is the furthest one.
far	farther	the farthest	My house is farther than yours.
old (people in a family)	elder	the eldest	Bader is my elder brother.
old (general use)	older	the oldest	Ali is older than Hamad.

الأسئلة التوكيدية (وهي أسئلة قصيرة و تعني أليس كذلك) (Tag Questions)

You are a student ...aren't you.?	1- تأتي آخر الجملة بعد الفاصلة وتنتهي بعلامة استفهام .
You are not Ali,...are you....?	2- تأتي منفية إذا كانت الجملة مثبتة وتأتي مثبتة إذا كانت الجملة منفية.
Ali is not here ...is he..?	3- تضع الفعل قبل الفاعل ويجب أن يكون الفاعل ضميرا و ليس اسما.
Huda is clever ...isn't she..?	4- أن تكون مختصرة في حالة النفي .

إليك هذا الجدول بأهم الأسئلة التوكيدية الدارجة (Tag Questions)

Huda can swim , can't she?	
You can't speak Spanish , can you?	
Ali will come soon , won't he ?	
He won't travel next summer , will he ?	
I am not a doctor , am I ?	
He has finished his homework, hasn't he ?	
He has a car, doesn't he ?	
She's gone to school, hasn't she ?	
She's playing tennis, isn't she ?	
Mary doesn't know Arabic , does she?	
Your father went to the mosque ,didn't he?	
We don't go to school on Fridays , do we ?	
Students go to school on Sunday , don't they?	
I'd better sleep early , hadn't I? (I'd better = I had better)	
I'd rather go home, wouldn't I? (I'd rather = I would rather)	
حالات شائعة	
Let's go shopping ,shall we?	
Let us go shopping, will you?	
Open the door ,will you? (فعل أمر)	
Don't Open the door , will you ?	
I am a student , aren't I ?	

عمل سؤال (Ask a question)

1- أعيد هذه الأفعال المساعدة إلى بداية الجملة :
am -is -are-was-were-has-have- had -can-could-will-would-shall-should- must-may- might.

Ex. He can swim .

Can he swim?

They are playing tennis in the club. ←

Where are they playing tennis ?

ملاحظة: نحذف الشيء الذي نسأل عنه .

2- مع فعل مضارع بسيط آخره حرف (s) نستخدم (does) أول الجملة و نحذف ال (s) من الفعل.

Ex. Ali travels to London every summer.

When does Ali travel to London ?

3- مع فعل مضارع ليس آخره (s) نستخدم (do) أول الجملة و يبقى الفعل كما هو.

Ex. I go to the club twice a week. ←

How often do you go to the club ?

ملاحظة: نحول (I) و (we) إلى (you)

4- مع فعل ماضي نستخدم (did) أول الجملة و نعيد الفعل للمصدر.

Ex. We went to London by plane . ←

How did you go to London ?

ملاحظة : نحول (my) و (our) إلى (your)

قائمة بأدوات الاستفهام

Where (للمكان) أين	How much كم السعر (أو) كم الكمية
When (للزمان) متى	How many كم العدد
What (للأشياء) ماذا	How long كم المدة
Why (للأسباب) لماذا	How often كم مرة
Who (للأشخاص) من	How far كم يبعد
Which (لغير العاقل) أي	How old كم عمر
Whose (للملكية) لمن	How كيف
Do – Does – Did هل (No or Yes) لا .	

Irregular Verbs

الأفعال الشاذة

No.	Meaning	Infinitive	Simple past	Past Participle	No.	Meaning	Infinitive	Simple past	Past Participle
	المعنى	المصدر المضارع البسيط	الماضي البسيط	التصريف الثالث		المعنى	المصدر المضارع البسيط	الماضي البسيط	التصريف الثالث
1	يبدأ	begin	began	begun	21	يترك	leave	left	left
2	يكسر	break	broke	broken	22	يعير	lend	lent	lent
3	يبني	build	built	built	23	يضيع	lose	lost	lost
4	يشترى	buy	bought	bought	24	يصنع	make	made	made
5	يمسك	catch	caught	caught	25	يركض	run	ran	run
6	يأتي	come	came	come	26	يقول	say	said	said
7	يعمل	do	did	done	27	يرى	see	saw	seen
8	يسوق	drive	drove	driven	28	يجلس	sit	sat	sat
9	يأكل	eat	ate	eaten	29	ينام	sleep	slept	slept
10	يسقط	fall	fell	fallen	30	يتكلم	speak	spoke	spoken
11	يجد	find	found	found	31	يسرق	steal	stole	stolen
12	يطير	fly	flew	flown	32	يسبح	swim	swam	swum
13	يحصل	get	got	got	33	يأخذ	take	took	taken
14	يعطي	give	gave	given	34	يخبر	tell	told	told
15	يذهب	go	went	gone	35	يلبس	wear	wore	worn
16	يسمع	hear	heard	heard	36	يفوز	win	won	won
17	يضرب	hit	hit	hit	37	يكتب	write	wrote	written
18	يؤذي	hurt	hurt	hurt	38	يكون	am - is	was	been
19	يحفظ	keep	kept	kept	39	يكونوا	are	were	been
20	يعرف	know	knew	known	40	سوف	will	would	-----

المبنى للمجهول Passive Voice

◀ نضع المفعول به كاملاً أول الجملة ولا نذكر الفاعل إلا إذا كان ضرورياً .

1- نضع (is) للمفرد و (are) للجمع للمضارع البسيط .
2- نضع (was) للمفرد و (were) للجمع للماضي البسيط .
3- نضع (be) بعد (to - shall - should - must - may - might - will - would - can - could)
4- نضع (been) بعد (have - has - had)
5- نضع (being) بعد (were - was - are - is - am)

◀ نحول الفعل الى التصريف الثالث في جميع الحالات.

Examples:

1- We keep falcons for hunting. Falcons are kept for hunting .
2- I write my homework everyday. My homework is written everyday.
3- Thieves stole a precious painting from the museum. A precious painting was stolen from the museum.
4- The governments prepared our schools very well. Our schools were prepared very well.
5- The man will build a big house next year. A big house will be built next year.
6- Students should respect teachers. Teachers should be respected.
7- Huda has finished the exams. The exams have been finished.
8- We have finished the English exam. The English exam has been finished.
9- We are studying English now . English is being studied now .
10- We are playing many sports in the club. Many sports are being played in the club.

ملاحظة: نحول (has إلى have) و (are إلى is) و (were إلى was)
إذا كان المفعول به مفرد و العكس إذا كان المفعول به جمع .

Regular Verb الأفعال النظامية

No.	Meaning	Infinitive	Simple past	Past Participle	6555 1170 بوتيل	Meaning	Infinitive	Simple past	Past Participle
	المعنى	المصدر المضارع البيسط	الماضي البيسط	التصريف الثالث		المعنى	المصدر المضارع البيسط	الماضي البيسط	التصريف الثالث
1	يعجب ب	admire	admired	admired	22	يقفل	lock	locked	locked
2	يصل	arrive	arrived	arrived	23	يُحرك	move	moved	moved
3	يُتوسل	beg	begged	begged	24	يقح	open	opened	opened
4	يحجز	book	booked	booked	25	يحزم	pack	packed	packed
5	يمضغ	chew	chewed	chewed	26	يرسم	paint	painted	painted
6	ينظف	clean	cleaned	cleaned	27	يلعب	play	played	played
7	يغلق	close	closed	closed	28	يُصلي	pray	prayed	prayed
8	يبرد	cool	cooled	cooled	29	يوعد	promise	promised	promised
9	يصرخ	cry	cried	cried	30	يسحب	pull	pulled	pulled
10	يوصل	deliver	delivered	delivered	31	يدفع	push	pushed	pushed
11	يثير	excite	excited	excited	32	يسابق	race	raced	raced
12	يُتِم	finish	finished	finished	33	يبدل	replace	replaced	replaced
13	يغمر	flood	flooded	flooded	34	يتدفق	rush	rushed	rushed
14	يطوي	fold	folded	folded	35	توبخ	scold	scolded	scolded
15	يتَهَيَّه	giggle	giggled	giggled	36	يتنهَّد	sigh	sighed	sighed
16	يُلمع	glitter	glittered	glittered	37	يبتسم	smile	smiled	smiled
17	يسخن	heat	heated	heated	38	يبدأ	start	started	started
18	يُصيد	hunt	hunted	hunted	39	يسافر	travel	travelled	travelled
19	يُقدم	introduce	introduced	introduced	40	يُؤخِّد	unite	united	united
20	يقبل	kiss	kissed	kissed	41	يزور	visit	visited	visited
21	يضحك	laugh	laughed	laughed	42	يعمل	work	worked	worked